



## The Lea Nursery School

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2 October 2020

Dear Parents and Carers

Thank you parents for your flexibility and understanding as we get COVID-19 routines in place. Now that all of the children are in we have noticed that a few of our routines need tweaking to account for the increasingly wintery weather, but also to account for larger groups of children. These changes are outlined below, please read them carefully and if you have any questions or concerns please speak to your child's keyworker or alternatively ask to speak to me at the gate.

### **For children who are part time and attend either morning or afternoon session**

It has become increasingly challenging to juggle the different coats, water bottles and snack boxes that we are getting in each day. Apologies to you if you have had to wait at the gate while we locate bottles, lunch boxes or coats at collection time.

**Please help us by labelling your child's coat with his/her name.** This is especially important because we have several children with the same/very similar coats. We have permanent markers at the gate so you are welcome to do this on arrival. Please also try to send your child in the same coat each day- this way Nursery staff get to recognise your child's coat by sight.

We have had some issues with the range of snacks that are being brought in for children. We have to be very careful about this because we have several children with life threatening food allergies. **For this reason, from Monday 5 October please do not put any food in your child's bag and please do not ask staff to give your child his/her own individual snack.** They will not be able to do this.

Thank you to those parents who have so generously contributed fruit to Nursery. Each session we cut fresh fruit for children and they love the range of fruit on offer. The adult's preparing the fruit are trained in food and hygiene rules. When fruit is served there is an adult at the snack table ensuring that children wash their hands before and after eating. This adult also ensures that each child has a clean plate and cup. We offer milk and water to children while they are at the snack table. For this reason, **from Monday 5 October please do not send in water bottles, cups, juice or milk for your child.** If your child is allergic to milk and you would like to bring a dairy free alternative, then please speak to your child's keyworker.

### **Kangaroo Collection Point**

We have started to dismiss the Kangaroos (2 year olds) from Reception. If your child is in Kangaroos, then please collect from the Reception door between 11:15 and 11:30 each day.

### **Nursery Class Rainy Day Collection**

If it is raining, we will dismiss the children from the Nursery corridor. This is so that children do not get wet while they wait to be collected. On rainy days please go through the gate and into the Nursery garden. An adult will call your child for you when you arrive. Please ensure that you maintain social distance while collecting and if necessary form a socially distanced line.

## Attendance

Please report all absences to Nursery, giving the reason for absence. We need this information to keep all children safe. If you do not call Nursery we will text you and ask you to text, email or phone us. If you do not respond we will phone you to find out why your child is not at Nursery.

## Reporting Absence

If your child is absent please report it in one of the following 3 ways:

- Phone the Nursery on **01753 536492**
- Text the Nursery on the following number **07786208889**
- E-mail the Nursery using the address [post@lea-nursery.slough.sch.uk](mailto:post@lea-nursery.slough.sch.uk)

Some COVID-19 specific guidance will be attached to this newsletter. Please read it carefully.

## Term Dates

### Autumn 2020

#### Term 1

Term ends on: Friday 23rd October 2020

**October Holiday:** Monday 26th October 2020 to Friday 30th October 2020

#### Term 2

Term starts on: Monday 2nd November 2020

**Monday 2<sup>nd</sup> November 2020 is an INSET day and school is closed for all children.**

Term ends on: Friday 18th December 2020

**Christmas Holiday:** Monday 21st December 2020 to Friday 1st January 2021

### Spring 2021

#### Term 3

Term starts on: Monday 4th January 2021

**Monday 4<sup>th</sup> of January 2021 is an INSET day and school is closed for all children.**

Term ends on: Friday 12th February 2021

**February Holiday:** Monday 15th February 2021 to Friday 19th February 2021

#### Term 4

Term starts on: Monday 22nd February 2021

Term ends on: Thursday 1st April 2021

**Spring Holiday:** Friday 2nd April 2021 to Friday 16th April 2021

(Good Friday – 2nd April 2021; Easter Monday – 5th April 2021)